

# Carer Support Group Activity Grant Program 2025

## Funding Guidelines

**Carer Support Groups play a crucial role in the wellbeing of carers throughout Victoria. Carer groups provide a safe space for carers to gather, share experiences, gain knowledge, receive emotional support and increase their social connectedness.**

Carers Victoria is offering our Carer Support Group members the exclusive opportunity to apply for a Carer Support Group Activity Grant, so your group can enjoy a special celebration during National Carers Week from Sunday 12 - Saturday 18 October 2025. Groups may also apply for funding to host an additional activity, to be held prior to December 31, 2025.

Your hosted activity provides an opportunity for your group to promote itself, find new members and help raise awareness about carers in our community. Celebrating during National Carers week acknowledges the role and contribution of people with caring roles.

Your National Carers Week activity can be tailored to your group, for example could include a shared morning tea or meal, art and craft activity, an outing to a special location or event or information session. We also ask that you promote your National Carers Week activity and invite other local carers to join you. Grants are available for amounts between \$500 to \$1,500.

### Eligibility

To be eligible for a Carer Support Group Activity Grant, Carer Support Groups must:

- › be a current Carer Support Group member of Carers Victoria (or join prior to making their application)
- › host your activity during National Carers Week (Sunday 12 - Saturday 18 October 2025)
- › open the National Carers Week event to new carers who meet group membership criteria.

### Terms and Conditions

If your grant is successful we ask that you:

- › provide us with the details of your event so Carers Victoria can publish your National Carers Week activity on our website and publications
- › provide photos where appropriate (with the consent of participants at your event) so that they be shared by Carers Victoria
- › acknowledge Carers Victoria as the event supporter on all promotional materials, media activity, social media and any reports that include the activities or events

› promptly provide an ABN and invoice or a bank account and complete a ATO Statement by a Supplier form

› complete the Carer Support Group Activity Report form by Friday 7 November 2025.

Note: Groups that receive additional event funding have until 31 December 2025 to complete the report form.

## Funding Criteria

Carer Support Group Activity Grants are to support Carer Support Groups to host an event during National Carers Week (Sunday 12 - Saturday 18 October 2025). These events will promote social connection, provide informal support and a break from the caring role.

Grants of \$500 up to \$1,500 are available. The grant funding is allocated on a sliding scale based on number of estimated carers attending. Carer Support Groups also have the opportunity to apply for funding for an additional event. The application form will provide space to make this request.

**Not all applications are guaranteed as the number of grants is dependent on available funding. We will do our best to ensure a fair distribution of funds to all our member groups.**

## How to apply for a Carer Support Group Activity Grant

Submit an application via SmartyGrants by midnight on Tuesday 17 June 2025

SmartyGrants is the platform we use to manage grant applications. If you haven't used SmartyGrants before, you will need to register as a user in order to access the application form. This is a very simple process.

The application will ask you to:

- › Estimate number of carers who will be attending your National Carers Week activity
- › If you would like to apply for funding for an additional activity (optional), please provide a description of when and what type of activity you would like to host and the estimated number of attendees
- › Consent to the agreements.

Groups will be notified of the outcome on Thursday 19 June 2025 and will be required to promptly return an either an invoice, or bank account details and a Statement by Supplier form by Wednesday 25 June 2025. Assistance with either option can be provided to you.

**Payments will be received by Friday 11 July 2025.**

## Timelines

Applications open	Tuesday 27 May 2025
Applications close	Tuesday 17 June 2025
Applications notified and financial details requested	Thursday 19 June 2025
Financial details due	Wednesday 25 June 2025
Funds deposited	Friday 11 July 2025
Submit details of National Carers Week Event for publication	Friday 12 September 2025
National Carers Week 2025	Sunday 12 - Saturday 18 October 2025
Carer Support Group Activity Grant Report form due	Friday 7 November 2025
Carer Support Group Activity Grant Report form due (those who received Additional activity funding)	Wednesday 31 December 2025

## Need help?

If you need any help or have further questions please contact: Kate Topp, Carer Networks and Grants Coordinator on 03 9396 9562 or email our grants team at [grants@carersvictoria.org.au](mailto:grants@carersvictoria.org.au)

## Further information

### Statement by Supplier

Carer Support Groups who are volunteer led and do not have an auspice organisation, will be required to complete an online form with their bank account details and a Statement by Supplier form.

To complete a Statement by a supplier form:

1. Complete the 'Supplier details' with the Carer Support Groups' authorised contact name and address. This is the person who is authorised on the bank account provided.
2. In the 'Reasons for not quoting an ABN' section, place an 'x' next to 'The supply is made by an individual or partnership without a reasonable expectation of profit or gain'
3. Complete the 'Name of Supplier (or authorised person)' with their authorised contact's name.
4. Complete the 'Declaration' with their authorised persons signature, phone number and the date.